

Standards Committee



Date & time
Wednesday 19
December 2007
at 10.30am

Place
Committee Room B
County Hall,
Kingston upon
Thames
Surrey, KT1 2DN

Contact
Cheryl Hardman
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Chief Executive
Richard Shaw

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email cherylh@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Cheryl Hardman on 020 8541 9075.

Members

*Mr Nicolas Davies LVO JP DL (Chairman), +Mrs Angela Fraser DL (Banstead East) (Vice-Chairman), +Mr Victor Agarwal (Stanwell and Stanwell Moor), *Ms Karen Heenan, +Mr Daniel Kee (Reigate North), +Mr Geoff Marlow (The Byfleets), *Mr SFI Rutter, +Mr Chris Slyfield (Godalming North), +Mrs Jean Smith (Epsom and Ewell North)

+ = Appointed Member

* = Independent Representative

NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.

PART ONE - IN PUBLIC**REPORT COLOUR**

- 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS** **Agenda Item**
- To receive any apologies for absence and notices of substitutions
- 2 MINUTES OF THE LAST MEETING: 26 September 2007** **Green**
- To confirm the Minutes of the meeting of the Standards Committee held on 26 September 2007, which are attached.
- 3 DECLARATIONS OF INTERESTS** **Agenda Item**
- To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.
- (Notes: Declarations of interest should be made on a form available from the Democratic Services Officer before the meeting.
- Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.)
- 4 QUESTIONS AND PETITIONS** **Agenda Item**
- To receive any questions or petitions.
- Notes:**
1. The deadline for Member's questions is 12.00pm four working days before the meeting.
 2. The deadline for public questions is seven days before the meeting.
 3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.
- 5 CHAIRMAN'S REPORT ON STANDARDS BOARD CONFERENCE** **Agenda Item**
- To receive a verbal report from the Chairman on the Sixth Annual Assembly of Standards Committees which focussed in depth on putting local regulation and the revised Code of Conduct into action.
- 6 COMPLIMENTS AND COMPLAINTS REPORT** **White**
- To note this second quarter 2007/08 monitoring report and ensure that the Councils' complaints procedures are effective. Monthly complaints handling reports for October 2007 and November 2007 are also attached.
- Nigel Bartlett-Twivey (Customer Relations Manager, Services for Communities) and Mike Geernaert (Head of Safeguarding Services, Services for Families) will be in attendance.

7 THE LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007 **Green**

To receive an update on the Local Government and Public Involvement in Health Act 2007.

8 REPORT ON COMPLIANCE WITH THE CODE OF CONDUCT **Agenda Item**

To receive a verbal update on compliance with the Code of Conduct.

9 APPOINTMENT OF INDEPENDENT MEMBERS **White**

To receive a report on the steps that need to be taken with regard to the appointment of the Independent Members of the Committee.

10 DATES OF FUTURE MEETINGS

The date of the next scheduled meeting is 20 February 2008 at 10.30am.

The dates of future scheduled meetings are:

- 29 April 2008
- 25 June 2008
- 17 September 2008

RICHARD SHAW
Chief Executive

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
 - Distract other people
 - Interrupt presentations and debates
- Mean that you miss a key part of the decision

PLEASE:

Either switch off your mobile phone/BlackBerry OR turn off its wireless/transmitter connection for the duration of the meeting.

Thank you for your co-operation

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Working with Others	Forward Thinking	Responsive and Reliable	Value for Money